



**Town of Plymouth
Select Board Meeting Minutes
Plymouth Town Hall
Plymouth, NH 03264**

October 9, 2018

Members Present: Mr. Bill Bolton Chairperson, Mr. John Randlett, Mr. Bryan Dutille, Mrs. Valerie Scarborough and Mr. Michael Ahern.

Members Absent:

Others Present: Mr. Paul Freitas and Ms. Kathy Lowe

6:00 PM Mr. Bolton called the meeting to order and Mr. Dutille led in the Pledge of Allegiance.

Approve Minutes:

- **September 24, 2018 – work session minutes**
Mr. Dutille made a motion; seconded by Mrs. Scarborough to approve these minutes.
- **September 24, 2018 – regular meeting minutes**
Mr. Ahern made a motion; seconded by Mr. Randlett to approve these minutes.

Announcements:

- The Select Board will meet on the following dates:
 - **Regular meetings** – at 6:00 PM on **Tuesday, October 22nd, Monday, November 13th and Monday, November 26th.**
 - Work sessions – at 5 PM prior to regular meetings.
 - Citizens wishing to be listed on the Select Board's Agenda should notify the Town Hall before 12:00 PM on the Friday before the scheduled meeting.
 - ***All of the above meetings will be held in the Town Hall, unless otherwise posted.***
- **Town Offices will be closed on Monday, November 12th in observance of Veterans Day.** A ceremony will be held in front of the Town Hall at 10:30 AM, all are welcome.
- Alternate members are always needed for the Zoning Board of Adjustments and the Planning Board. If interested, please submit a

letter of intent to the Selectmen's Office at 6 Post Office Square, Plymouth, NH 03264.

Chairman's Comments (6:04 PM, 2:16 minutes):

- Mr. Bolton announced that the Zoning Board of Adjustment granted a special exception at their last meeting on Tuesday, October 2nd. The ZBA will allow two structures to be constructed on a lot at Riverside Landing Plaza; to the left of the Fairfield Inn in back of the Plaza. The Board is excited to notify the public that Plymouth is tentatively welcoming Market Basket to town. Long awaited, the grocery store would occupy one of these buildings. Their next step is site plan review and approval from the Planning Board.
- Mr. Bolton presented an image of the proposed store.

Plaque Presentations: None

Correspondence: None

Appointments: None

Visitors: None

New Purchase Order (6:07 PM, 4:50 minutes):

- **Joe Fagnant – Highland Street Vendors;** for additional paving of Highland Street in the spring: **up to \$228,451.** Mr. Fagnant presented this purchase order for the purpose of redistributing leftover project funds, originally slated for Highland Street paving; to go towards the accomplishment of smaller tasks around town. This includes guard rail installation, patch paving of sidewalks, crosswalk correction and other repairs to remaining problematic areas of Highland.
 - Mr. Freitas communicated that approval needs postponement as there is possibility that partial reallocation may be necessary for match funding, in the event that the Town receives award for a Highland Street sidewalk grant. Sidewalk construction would require a match of at least \$100,000.
 - Mr. Fagnant inquired as to whether the Highway Department could utilize the difference before spring to accomplish the discussed work.
 - Mrs. Scarborough proposed approving \$100,000 instead, prioritized for guard rails.
 - Mr. Freitas made reminder that all funds must eventually go towards Highland Street.

- Mrs. Scarborough made a motion to approve \$100,000 for Highland Street projects this fall; seconded by Mr. Randlett. **All in Favor.**

Public Hearing (6:16 PM, 13:25 minutes):

- **Deputy Fire Chief Tom Morrison** requested a Public Hearing for the purpose of accepting unanticipated funds in the amount of **\$127,067 from FEMA/Homeland Security for the purchase of Self-Contained Breathing Apparatus (SCBA)** paid for with 95% grant funding.
- Deputy Morrison announced that a vendor has been selected and the Fire Department hopes that the air packs arrive by their November training.
- The Board approved the request last week and now formally accepts the unanticipated funds with gratitude for the Deputy's work. The public hearing closed at **6:19 PM.**

New Purchase Order (6:19 PM, 16:14 minutes):

- **Joe Fagnant – Ambrose Bros.;** for 1,600 yards of winter sand: **up to \$14,000.**
 - Mr. Fagnant explained the choice of vendor, mentioning that the sand itself is more expensive with Ambrose Bros. but the total cost is less with trucking fees factored in. While the sand is of lesser quality, it won't have a negative impact on the sanding equipment.
 - Mr. Ahern made a motion to approve the \$14,000 expenditure for 2018/19 winter sand purchase; seconded by Mr. Dutille. **All in Favor.**

Permit Requests: None

Updates and Recommendations: None

Unfinished Business: None

New/Other Business (6:22 PM, 19:21 minutes):

- Mr. Bolton read a resolution in acceptance of grant funding through the **Moose Plate Conservation Grant Program** for the restoration of Plymouth's Revolutionary War Cannon. The Board agreed to enter into contract with the NH Division of Historical Resources, previously designating Paul Freitas as the signatory to grant related documents in the work session.

Committee Reports (6:24 PM, 21:38 minutes):

- **Chamber of Commerce:** Mr. Ahern attended the Chamber's September 27th Board of Directors meeting.
 - Membership was the topic of focus and a letter about rejoining will be sent out to last year's members. The Chamber currently has 110 members; 150 members are required for breakeven with 225 needed for viability.
 - The Chamber held a Golf Tournament on October 4th at Owl's Nest with nineteen teams in attendance.
 - Mr. Randlett participated in the Tournament and spoke about the successful event, providing opportunity for many local business owners to meet and converse.
- **School Board Meeting:** Mr. Ahern attended the School Board meeting on October 1st and class size was the topic of discussion.
 - Teachers would like to see a third class created for First graders in order to decrease class size. However, parents were not overly interested in their children changing teachers. Alternative solutions were discussed in efforts to watch the school system's bottom line; such as a Title I funded Aide position.
 - Mr. Dutille addressed parental discussion of needing stop signs at the three-way intersection of Thurlow, Langdon and Texas Hill Road; indicating that regulation prohibits stop signs on inclines.
- **Economic Development:** Mr. Ahern, Brian Murphy and Kevin French had opportunity to discuss Committee membership and are ready to commence meetings.
- **Planning Board:** Mr. Randlett attended the Thursday, October 4th meeting. The Planning Board met outside the Panther Pub to understand a current challenge. A popular business in town, solutions were discussed surrounding the need for the pub to expand.
 - The decision was made that the Town and NH Electric Coop are to remove the three trees on South Main Street.
 - Unfortunately, the overgrown and deformed condition of the treebelt is beyond remedy. The Coop will pay for their replacement with trees more appropriate to the landscape of Main Street today; and therefore capable of being maintained for longevity.
- **Parks and Rec Commission:** Mr. Dutille announced the next meeting date to be **Wednesday, October 10th** at 5 PM.

Public Comment: None

6:30 PM: Mr. Ahern made a motion to go into Non-public session in accordance with RSA 91-A:3, II (a & c); seconded by Mr. Randlett. All in favor.

Adjourn: 7:33 PM

Respectfully submitted, Ally King